



BROAD VIEW FUND GRANT GUIDELINES

- Applicants must be a 501(c)(3) organization or be a school or government program of the city of Bristol and must serve the residents of Bristol. Grants are not available to individuals.
- If an applicant receives a grant in the current year, it may not apply for funds in the year immediately following the grant year.
- A typical grant from the Broad View Fund has been in the \$10,000 range over the last few years. However, this amount is subject to change.

Projects not generally funded include, but are not limited to:

- Operating/budget deficits
- Day-to-day operating expenses
- Endowments, research, political and/or lobbying activities
- Property repairs/maintenance
- Fundraising events
- Grants for religious activities will not be entertained; however, religiously affiliated or supported organizations may solicit grants for secular projects.

All Letters of Inquiry will be reviewed by the advisors of the Broad View Fund and the staff at the Main Street Community Foundation.

FORMAT

Please prepare a one page **Letter of Inquiry** responding to the following items in the order listed below:

1. Name, address and tax identification number of organization
2. Name of contact person and contact information (phone and email)
3. Brief description of organization and mission
4. Description of requested program/initiative including demographics
5. How does this program support the emerging issues and social needs of the diverse culture of Bristol residents?
6. What is the total **project** budget? List any other sources of funding.

TIMELINE

Letters of Inquiry should be submitted no later than 4:00 pm on April 15, 2019 via email to kate@mainstreetfoundation.org. Site visits may be conducted in late April or early May. Applicants will be notified of the outcome by mid-May 2019.