

Director of Grants & Programs | Main Street Community Foundation (Bristol, CT)

Application Deadline: July 18, 2025

Leadership opportunity with strong community presence in Bristol, Southington and surrounding towns

Full-Time | Salary commensurate with experience

Inspire Impact. Empower Communities. Shape the Future.

Are you a strategic leader and relationship-builder passionate about community impact? Main Street Community Foundation (MSCF) is seeking a **Director of Grants & Programs** to lead and evolve our grantmaking and scholarship initiatives across Central Connecticut.

As a key member of our team, you'll champion philanthropic collaboration, guide nonprofit capacity-building, and shape the allocation of over \$2.5 million in annual grants. This high-impact role serves as a catalyst for real change—linking visionary donors with evolving community needs in **Bristol, Burlington, Plainville, Plymouth, Southington, and Wolcott**.

What You'll Do

- Lead all aspects of grantmaking, scholarships, and donor-advised giving with innovation and integrity
- Build strong relationships with nonprofits, donors, and community leaders
- Collaborate on program design and impact evaluation
- Provide strategic guidance to key Foundation Committees
- Manage and mentor a dedicated grants team
- Represent MSCF at regional events, site visits, and thought leadership forums

What You Bring

- 7+ years of progressive experience in grantmaking, preferably with a community foundation
 - Bachelor's degree required (Master's or advanced nonprofit certification preferred)
 - Proven leadership in managing philanthropic programs and teams
 - Excellent project management, strategic thinking, and public speaking skills
 - Familiarity with **Foundant** or similar grants management systems a plus
 - Knowledge of the Central Connecticut nonprofit landscape strongly preferred
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Why Join Us?

At MSCF, we are committed to excellence, integrity, inclusiveness, and transparency. This is more than a job—it's an opportunity to uplift lives, steward meaningful giving, and leave a legacy. We offer:

- A mission-driven, supportive workplace
- Professional development opportunities
- A chance to lead meaningful change in vibrant CT communities

Full job description available upon request by emailing Susan@mainstreetfoundation.org

To Apply

Submit your cover letter (with salary requirements) and resume to:

Susan Sadecki, President & CEO

Susan@mainstreetfoundation.org

Or by mail: Main Street Community Foundation, P.O. Box 2702, Bristol, CT 06011-2702

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