

## GRANT FOLLOW UP REPORT

The Main Street Community Foundation is pleased to have made a grant to your organization and looks forward to receiving a summary of your progress on this project. This information is valuable in helping the Foundation learn about the effectiveness of its grantmaking. We hope that the process will be helpful to your organization as well.

**Please complete and return to the Main Street Community Foundation.**

Name of Organization:

Name of Program Funded:

Date of Funding:

Funding Amount:

Signature of Person Completing this Form \_\_\_\_\_ Date:

Date project or program is to begin:

Completion date of project:

Date evaluation forms will be sent to MSCF:

*IF ADDITIONAL SPACE IS NEEDED, PLEASE ATTACH YOUR OWN SHEET(S).*

1. Was program implemented as planned: (yes/no)\_\_\_\_\_

If *yes*, please give date(s) and short explanation of project implementation:

If *no*, please explain:

2. Please re-state proposed outcomes for this project and address whether they were achieved:

3. Have you encountered any unexpected problems? If yes, please explain.

4. Would you do anything differently if you had the opportunity to do this project again?

Page 2 Grant Follow up Report  
Main Street Community Foundation

5. What significant changes, if any, did you make in the content of the project or expenditure of the grant? What caused these changes?
  
  6. Describe the results of the evaluation of this project.
  
  7. Describe the projects impact on the target population. The broader community?
  
  8. Any follow-up activities planned?
  
  9. How would you rate the progress of the funded programs?  
Below expectations      meets expectations      above expectations      well above expectations
  
  10. How has the organization monitored the effectiveness of the funded program?  
Are they satisfied with the results?
- 
- Please attach an itemized budget outlining the use of Foundation funds as well as any public statement and publicity concerning the project.
  
  - Additional forms are available from our website ([www.mainstreetfoundation.org](http://www.mainstreetfoundation.org))