

**SAMPLE LANGUAGE  
LIFETIME GIFTS OF SECURITIES**

Date

Main Street Community Foundation, Inc.  
10 Main Street - P. O. Box 2702  
Bristol, CT 06011-2702

Dear Sir or Madam:

With this letter, I am enclosing securities registered to my name consisting of \_\_\_\_\_ shares of common stock in \_\_\_\_\_. I agree to execute an assignment and other forms of transfer which may be required to vest title to said securities in the Main Street Community Foundation, Inc. I further authorize the Main Street Community Foundation, Inc., to retain or to sell said securities as the Foundation deems best in its sole discretion. This gift is irrevocable and the securities or the proceeds are to be held by you in a separate fund to be known as the “\_\_\_\_\_ Fund”. I or others may at any time add to the Fund. The income of the Fund is to be used for the following purposes:

[Provide a statement of the fund purposes here]

I understand that the Main Street Community Foundation, Inc. utilizes a standard Fund Agreement which establishes the policies for investments, distributions and administrative fees I intend that this gift be governed by the Fund Agreement and I agree to sign the Fund Agreement for this gift.

I request that you prepare and forward a Fund Agreement to me to sign.

Very truly yours,

(NAME AND ADDRESS)  
Social Security Number:

Above gift received and accepted in accordance with the terms of the Fund Agreement attached hereto:  
Main Street Community Foundation, Inc.  
By \_\_\_\_\_  
Date \_\_\_\_\_, 199\_